

Professional Development Committee
Tuesday, November 12, 2019
Dix Education Center

Meeting called to order at 4:00pm.

Members in attendance: Amy Ambrose, Nikki Carel, Dawn Day, Stephanie Hufendiek, Amanda Jackson, Kate Leary, Casey Massman, Nicole McMorris, Julie Schaefer, Amanda Schreiber, Kathy Hickman, Julie Pemberton, Ashley White, Savannah Snow

The September meeting minutes were approved.

Brian discussed the curriculum writing schedule and related changes. During rounding with Larry, two important issues discussed have been teacher workload and the sub shortage in the buildings. There are anywhere from 110-125 subs on a given day. Often times, classrooms are not covered. It was decided that one way to help would be to postpone social studies curriculum writing. To adjust at the secondary level, a couple of the teams have been rescheduled to do curriculum writing work off contract time and be paid a stipend. We are piloting that this year with a couple of the curriculum writing teams. If it works out, we will continue to do that in the future. Amy asked if we are seeing any issues with the elementary scores since our social studies curriculum is out of date. Brian said that test scores have not been affected, and they see no impact on K-8 by postponing social studies. We will begin that process in August of 2020.

Susan distributed the updated budgets. If you have any questions regarding your buildings PD budget, please let her know.

The next scheduled early release day is November 20. Elementary is doing Schoolwide literacy and curriculum planning. There are a couple active shooter trainings scheduled at the secondary level.

Brian said there have been conversations about how teacher planning time gets consumed by other things. They are looking at ideas of how to get back to real planning time. What does that look like? Stopping PD was suggested. That is not feasible because we have to balance and provide support for resources. The proposed calendar for next year has 1 full professional development day and 5 or 6 early release PD days. One suggestion is to dismiss an hour early once per week. There has been a positive response from the elementary in that regard. Teachers at the secondary level are more concerned about how it would affect the schedule since each period would have to be shortened on those days. Brian asked for input from the group. Elementary feels like the plan time is not equal at the middle school level because they are under the impression that middle school teachers get two plan times. It was clarified that only the core teachers get two plan times in middle school. Dawn did 1 hour early release every week at previous district, and said it worked well. Late starts have not been as successful as

early release. On late start days, parents tend to drop children off at the normal time, which causes issues with supervision. Dr. Linthacum is proposing a district focus group to look at ideas to free up plan time. "What are the things that are taking up our time that we could just stop doing?"

The annual professional development conference is March 8-10, 2020. New PDC members receive paid attendance through district PD funds, and will receive district requested professional leave to attend. Here is the link to the [conference website](#). As of the date of this meeting, the conference brochure had not been released. There is a paid slot for each new member. Existing members may get on the waiting list for a paid slot should they open it. It will be first come, first served.

Jennifer McBaine is our current PDC Chair. Her term ends at the end of this year. Dr. Shindorf and Jennifer are looking for a PDC member at the secondary level to serve as the PDC chair for the next two years. If you are a secondary person who is interested or wants to nominate someone, let us know. They hope to be able to make a recommendation for the 2020-2022 PDC chairperson at the next meeting.